

Appendix 1 - Audit Committee Forward Work Plan

March 2024

Hybrid Pre-meeting Workshop: TBC

Formal Meeting to include:

- Report back from Main Committee
- Forward Plan
- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Update on Transformation Programme
- Treasury Management Monitoring Update
- Health and Safety Update
- Birthday Bus Fares Scheme
- Corporate Risk Register including Strategy and Innovation Risk Register
- Annual Audit Committee Report and Self-Assessment
- Points to Refer to Main Committee
- Feedback Section

Summer 2024 (Date TBD)

Virtual Informal Pre-meeting Workshop: Walkthrough of the Unaudited Draft Statement of Accounts.

Formal Meeting to include:

- Report back from Main Committee
- Forward Plan
- Unaudited Draft Statement of Accounts
- Treasury Annual Outturn Report
- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Approval of the Assurances from management and TCWG (Standard External Audit Request)
- Annual Monitoring & Evaluation Framework
- Corporate Risk Register including a Specific Directorate Register
- Update on Transformation Programme
- Points to Refer to Main Committee
- Feedback Section

Autumn 2024 (Date TBD)

Hybrid Informal Pre-meeting Workshop: Final Statement of Accounts.

Formal Meeting to include:

- Report back from Main Committee
- Forward Plan
- Sign off the Audited Final Statement of Accounts
- Corporate Risk Register including a Specific Directorate Risk Register

- Treasury Management Monitoring Update
- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Update on Transformation Programme
- Points to Refer to Main Committee
- Feedback Section

Winter 2024 (Date TBD)

Hybrid Informal Pre-meeting Workshop: Arlingclose present to discuss Treasury Options to help inform the Committee on the Treasury Management Strategy.

Formal Meeting to include:

- Report Back from Main Committee
- Forward Plan
- Draft Treasury Management Strategy and Treasury Management Monitoring Update
- Internal Audit Progress and Required Reports
- External Audit Progress and Required Reports
- Update on Transformation Programme
- Corporate Risk Register including a Specific Directorate Risk Register
- Points to Refer to Main Committee
- Feedback Section

Future Informal Briefing Sessions/Deep Dives:

- Housing
- Quarterly Monitoring Update
- Demand Responsive Transport – Financial Assessment based on Quarter 1 and 2 (January 2024)

Potential Future Work Plan Areas:

- Future of the LEP and Integration
- E-Scooters
- Project Delivery
- CRSTS Risk Register
- Constitutional Updates
- Case Study on a Specific Funding source from Delivery to End Date